



**The Corporation of the City of Thunder Bay
has a rewarding opportunity for a
General Manager – Corporate Services!**

Apply on-line at www.thunderbay.ca/jobs

Work Location: Thunder Bay

Thunder Bay is the largest community on Lake Superior. With a census metropolitan area population of 123,000 , it is the most populous municipality in Northwestern Ontario. Deeply rooted with European and Indigenous cultures, Thunder Bay is the sixth most culturally diverse community of its size in North America. The community values a high quality of life and promotes a clean, green, beautiful and healthy community that provides economic opportunity, respects diversity and provides affordable and safe neighborhoods that are accessible to all.

As a four-season outdoor paradise Thunder Bay is the sunniest city in eastern Canada with an average of 2121 hours of bright sunshine each year. It is also one of the most dynamic "Cultural Capitals of Canada". Residents and visitors of Thunder Bay enjoy the harmony of a city rich in wide-open green spaces, parks and wilderness - and a major centre for visual and performing arts, and culture.

If you truly enjoy the advantages of work life balance that a smaller city provides in a large organizational setting, then come join us!

If you already live here, we can't wait for you to join our team!

The Opportunity

Reporting to the City Manager, you will be part of the Executive Leadership Team (ELT) and be responsible for the overall strategic management, direction, and operation of the Corporate Services Department. This responsibility include leading the efficient and effective operation and delivery of service by the Revenue Internal Audit, Corporate Information Technology, and Licensing & Enforcement Divisions. The General Manager provides oversight and direction to the Office of the City Treasurer and Superior North Emergency Medical Services.

Major accountabilities for this role include:

- As a member of the Executive Leadership Team (ELT), provides input into the development and ongoing review of the Corporate Strategic Plan as it relates to the Department, including plan implementation, coordination, and program delivery; coordinates interdepartmental work plans; provides and shares information; reviews Corporate policies and procedures; and prepares, reviews, and recommends capital and operating budgets.
- Participates as a member of EML by providing input into proposed organizational reviews from across the organization; human resource management with respect to Corporate workforce planning, talent acquisition and development; the Corporate Review Process; cost savings programs and initiatives, and major issues management.
- Establishes recommended standards for service delivery that are consistent with changing community needs and the overall Corporate Strategic Plan.
- Leads initiatives to advance the Corporation's effectiveness in the delivery of quality service, including continuous improvement, performance measurement and risk management.
- Attends Committee of the Whole and City Council meetings and provides oversight and direction related to all departmental Corporate reports and presentations to City Council.

Ideal Candidate

The ideal candidate will have:

- University degree in business or public administration, commerce or a related discipline, post graduate degree preferred,
- 10 years of senior management-level experience in an administrative capacity, directly related to the major responsibilities, in a large, unionized and highly diversified public or private sector organization.
- Experience in business management, planning, budgets and finance.



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- Knowledge of applicable legislation and related regulations.
- Demonstrated commitment to integrate inclusivity, accessibility, reconciliation and Indigenous perspectives to decision making and service delivery.
- Proven acumen in business and financial management, with the ability to improve Departmental effectiveness and efficiency through the management and utilization of human, financial, and physical resources.

Our Strategic Direction & Goals

Our 2023 – 2027 Strategic Plan provides a vision that enables us to embrace and celebrate our diversity, which makes our community a vibrant and dynamic place to live and prosper. Our strategic directions and goals are built on the following pillars:

- **Maamawe - All together.** We honour the truth and reconcile for the future.
- **Safety and well-being.** Our community is healthy, safe, and strong.
- **Growth.** We attract and retain new and diverse businesses and community members.
- **Sustainability.** We advance a thriving economy and environment.

View the full Strategic Plan here: [Strategic Plan](#)

Why Work for the City of Thunder Bay (CTB)?

When you work for the City of Thunder Bay, you are part of our team, and here you can:

- Experience your importance,
- Unleash your potential,
- Know your work matters,
- Embrace diversity,
- Make a difference,
- Join a dedicated team, and
- Build community.

Learn more about the top reasons to work at the CTB:

<https://www.thunderbay.ca/en/city-hall/jobs.aspx>

Tangible Benefits

As an employee with the Corporation you will be in receipt of the following amazing benefits:

- Competitive salary and matching pension plan
- Great paid vacation and holidays



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- Strong health benefits coverage – employer paid health, vision, & dental benefits
- Excellent life insurance & accidental death & dismemberment insurance (2 times your annual salary)
- Employee Family Assistance Program (EFAP)
- Great employee wellness program
- Supportive career progression opportunities
- Comprehensive corporate training & leadership development
Tuition reimbursement program (continuous learning)
- Voluntary leave purchase plan (optional - purchase 5 additional leave days)

How to Apply

We can't wait for you to join us and be a part of our team!

For a detailed job description, including job responsibilities and to apply please visit: www.thunderbay.ca/jobs

Beautiful Thunder Bay

Learn why Thunder Bay is such great place to live and work:
<https://gotothunderbay.ca/why-thunder-bay/>



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