



**The Corporation of the City of Thunder Bay  
has a rewarding opportunity for a  
Supervisor – Financial Services (Long Term Care)!**

Apply On-line at <https://www.thunderbay.ca/en/city-hall/jobs.aspx>

Work Location: Thunder Bay

Thunder Bay is the largest community on Lake Superior. With a census metropolitan area population of 123,258 (Census 2021), it is the most populous municipality in Northwestern Ontario. Deeply rooted with European and Indigenous cultures, Thunder Bay is the sixth most culturally diverse community of its size in North America. The community values a high quality of life and promotes a clean, green, beautiful and healthy community that provides economic opportunity, respects diversity and provides affordable and safe neighborhoods that are accessible to all.

Thunder Bay is a vibrant community and is the region's commercial, administrative, and medical hub. From trees to transportation to the new frontier for research, health and life sciences, the community stands for hard work and innovation. The City by the Bay is home to 38 elementary schools, three middle schools, eight secondary schools, two private schools, an adult education facility, a post-secondary college and a university institution that provides a medical school and a law school.

As a four-season outdoor paradise Thunder Bay is the sunniest city in eastern Canada with an average of 2121 hours of bright sunshine each year. It is also one of the most dynamic "Cultural Capitals of Canada". Residents and visitors of Thunder Bay enjoy the harmony of a city rich in wide-open green spaces, parks and wilderness - and a major centre for visual and performing arts, and culture.

**If you truly enjoy the advantages of work life balance that a smaller city provides in a large organizational setting, then come join us!**

**If you already live here, we can't wait for you to join our team!**

### **The Opportunity**

The Supervisor Financial Services responsible for the direction and overall management of the financial planning, budget co-ordination and control, accounting systems, and the supervision of the financial & administrative section for the City of Thunder Bay's Long-Term Care and Senior Services ("LTC").

This role reports to the Manager, Central Support Services and has the following accountabilities:

### **Key responsibilities:**

- Participates as a member of LTC's senior management team.
- Develops, implements and monitors the Unit's procedures for the LTC related to financial management, budgeting and reporting.
- Directs and co-ordinates the financial planning of the LTC.
- Develops and maintains the LTC's accounting systems as required by the Municipality and the Province.
- Develops and administers annual operating and capital budgets for the Municipality and the Province.
- Acts as controller of the LTC's budget and financial processes.
- Prepares financial and statistical reports for the Municipality, the Ministry of Health - Long Term Care Division and other bodies.

### **The Ideal Candidate**

This position requires:

- Degree in business administration, commerce, mathematics, or related discipline; and
- Professional accounting designation with a minimum of three years' experience in financial management and administrative procedures, preferably in a Health Care accounting field; or
- Degree in business administration commerce, mathematics, or related discipline, with a minimum of five years' experience in financial management and administrative procedures, preferably in a Health Care accounting field.
- Previous Supervisory experience, preferably in a unionized environment.
- Must have demonstrated administrative and leadership abilities and a genuine interest in being part of a management team dedicated to understanding and providing for the needs of the elderly.



Human Resources & Corporate Safety  
Division  
125 Syndicate Ave S, Suite 42  
Thunder Bay, ON P7E 6H8  
Tel: 807 625 2364, 807 625 2585  
[www.thunderbay.ca/jobs](http://www.thunderbay.ca/jobs)

- Must be familiar with the Acts and Regulations governing the operation of a long-term care facility and its programs.

### **Why Work for the City of Thunder Bay (CTB)?**

When you work for the City of Thunder Bay, you are part of our team, and here you can:

- Experience your importance,
- Unleash your potential,
- Know your work matters,
- Embrace diversity,
- Make a difference,
- Join a dedicated team, and
- Build community.

Learn more about the top reasons to work at the CTB:

<https://www.thunderbay.ca/en/city-hall/jobs.aspx>

### **Great Tangible Benefits**

As an employee with the Corporation you will be in receipt of the following amazing benefits:

- Great competitive salary and fantastic matching pension plan
- Great paid vacation and holidays
- Strong health benefits coverage – employer paid health, vision, & dental benefits
- Excellent life insurance & accidental death & dismemberment insurance (2 times your annual salary)
- Fantastic employee family assistance program (EFAP)
- Great employee wellness program
- Supportive career progression opportunities
- Great corporate training & leadership development
- Great tuition reimbursement program (continuous learning)
- Voluntary leave purchase plan (optional - purchase 5 additional leave days)

### **How to Apply**

We can't wait for you to join us and be a part of our team!

For a detailed job description, including job responsibilities and to apply please visit: <https://careers-en-thunderbay.icims.com/jobs/5626/supervisor%2c-financial-services-%28long-term-care%29---full-time/job>



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## **Beautiful Thunder Bay**

Learn why Thunder Bay is such great place to live and work:

<https://gotothunderbay.ca/why-thunder-bay/>



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