
Job Title: Senior Economic Development Officer
Permanent Full-Time
Reference Code: 3422
Closing Date: February 25, 2025
Location: Midhurst, Ontario



Position Summary

Under the direction of the Manager of Economic Development, this position is responsible for leading, facilitating, and promoting community and economic development in order to secure opportunities and facilitate processes for economic and business development and sustainability, and to increase business growth.

Position Requirements

- Requires at least five (5) years' experience working in economic development.
- Previous experience in a municipal environment will be considered an asset.
- Requires knowledge of community economic development theories and practices as well as knowledge of local and regional economic development potential and opportunities.
- Requires an understanding of municipal planning processes, working knowledge of the Ontario Municipal Act, Planning Act and Regulations.
- Requires an understanding of municipal affairs, business principles and market analysis and a good knowledge of marketing and business promotion. Knowledge of real estate as well as geographic and socio-economic characteristics of Simcoe County is a benefit.
- Must have an excellent understanding of municipal government process as well as the ability to interpret policies, regulations, and legislation.
- Demonstrated "Customer First" service treatment of customers, partners and colleagues.
- Demonstrated flexible and positive approach and initiative in completing assignments.
- Requires a university degree in Planning, Business Administration, Urban Development, Political Science, Economics, or a related discipline.
- Attainment of Economic Development designation is an asset.
- Proven ability to foster a cooperative work environment with multiple, cross-functional stakeholders.
- Strong interpersonal, time management, presentation, multi-tasking, communications (both written and oral), and leadership skills.
- Strong project management, analytical, research and problem-solving skills.

- Computer proficiency in MS Office software applications.
- Class G Driver's License in good standing and reliable vehicle to use on corporate business.
- Graphic design, Word processing, spreadsheet and database computer skills required as well as map reading software is an asset.

Compensation

\$93,436.00 - \$113,677.00 per annum

The County of Simcoe provides a valuable working environment for its employees and their families. Some of the benefits that the County of Simcoe provides are:

- Pay for Performance
- Competitive vacation package
- Health and Dental benefits
- Short & Long term disability
- Defined Benefit Pension plan
- Employee Assistance Plan
- Maternity/Parental leave top-up
- Mileage reimbursement
- External Training & Conference Opportunities
- Tuition Reimbursement Program
- Professional Association Fees

To Apply

View the job description in its entirety and submit your application online at <https://simcoe.hua.hrsmart.com/hr/ats/Posting/view/3422>