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**Job Title: Planning Program Supervisor  
- Growth Policy & Analysis**  
**Employment Status: Permanent Full-Time**  
**Reference Code: 3698**  
**Closing Date: April 25, 2025**  
**Location: Midhurst, Ontario**

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The County of Simcoe Planning Department is currently recruiting for a highly motivated and energetic planning professional for a permanent, full-time position of Planning Program Supervisor - Growth Policy & Analysis.

We're recruiting for someone that shares our values of teamwork, respect, honesty and commitment. Using your skills in collaboration and innovation, you'll be leading a team of dedicated and hard-working professional planners to help the County Planning Department achieve success as an evolving upper-tier municipality in an actively growing area.

Less than an hour north of Toronto, Simcoe County is located in the central portion of Southern Ontario, stretching from the beautiful shores of Lake Simcoe and Lake Couchiching in the east, to the banks of Georgian Bay in the west. The County of Simcoe is a diverse region with a mix of urban and rural municipalities, including fast growing urban settlements, rich environmental areas, and a prosperous agricultural sector. More than 350,000 residents call Simcoe County home, and this unique area provides exceptional quality of life and year-round access to recreational activities, including cycling, skiing, golfing, boating, paddling and trails. Our neighbourhoods are family friendly, safe and affordable – offering big city amenities in a peaceful setting.

At the County of Simcoe, we value work-life balance and employees of the Planning Department enjoy a number of benefits including hybrid work environment, competitive salaries, employer paid health and dental benefits, employee assistance program, OMERS pension plan, and professional development opportunities for career growth. Come join our team and see the Simcoe County difference!

## **Position Summary**

Reporting to the Manager, Planning, the Planning Program Supervisor – Growth Policy & Analysis will lead the preparation of regional growth policies, coordinate the review of Settlement Area Boundary Expansion(s), guide the creation of short and long-term growth monitoring/analysis programs in collaboration with internal and external partners. Work within this position will be inter-related with demographic, economic, and land use-related policy, research, and data analytics to inform the future growth of the County and its municipalities.

The Program Supervisor will be responsible for tasks related to all processing, reviewing and provision of professional opinion on settlement area boundary expansions and initiatives relating to employment lands. Duties will involve identifying and implementing innovative approaches to address emerging issues and/or accelerate the successful delivery of priority projects, including growth management policy projects, settlement area

boundary expansion (SABE) proposals, County Official Plan reviews/amendments, strategic policy studies, and growth data analysis. An exceptional project manager and emerging leader, the Program Supervisor will provide direction and counsel on strategic policy matters and development projects with the department, partners, and stakeholders.

## **Position Requirements**

- Seven (7) years recent related experience in a relevant municipal planning environment.
- University degree in Urban and Regional Planning. This job may be considered for educational equivalency in accordance with County Policy.
- Full membership in the Ontario Professional Planners Institute (OPPI).
- Membership as a Professional Land Economist (PLE) would be an asset.
- PMP certification would be an asset.
- Knowledge of provincial legislation, policies, and regulations under the Planning Act and related legislation.
- Thorough understanding of the provincial planning framework to interpret and apply growth management policies in the creation of monitoring programs, and provide advice on the application of growth management policies.
- Knowledge of GIS, project management, analytic modelling, forecasting, land use planning, statistical analysis, and database development and management.
- Analytical and problem-solving skills to understand and apply strategic thinking to analyze planning, political, and economic factors/trends, and interpret legislation, regulations, policies, and data to determine methods/approaches to be used in decision-making, while ensuring quality control.
- Excellent time and project management skills.
- Demonstrated ability in implementing/interpreting planning policy in a complex framework.
- Refined ability to develop innovative approaches to address current and emerging issues.
- Proven experience and success managing priority planning projects and/or development applications
- Excellent written and verbal communication skills and facility with report writing and presentation preparation and delivery.
- Demonstrated ability to analyze the inter-relationships of a wide variety of land use planning considerations to reach conclusions and make recommendations regarding a planning application.
- Ability to organize workload for others and to coordinate the processing of several planning applications and related matters within specific time deadlines.
- Ability to interact effectively with personnel at all levels of the organization and with personnel at Ontario government agencies, other municipalities, and private development industry.
- Ability to work with minimal supervision and to use independent judgment where warranted.
- Demonstrated ability to work with Windows, word processing, spreadsheets, data bases, and graphics.
- Able to handle confidential information discreetly.
- Class G Driver's License in good standing and reliable vehicle to use on corporate business.
- Criminal records check that is less than 6 months old at time of hire.

- Supervisory experience.

**Compensation**

\$93,436.00 - \$113,677.00 per annum

**To Apply**

View the job description in its entirety and submit your application online at  
<https://simcoe.hua.hrsmart.com/hr/ats/Posting/view/3698>