

Manager of Infrastructure Services

The Town of Cochrane is a vibrant and welcoming community in Northeastern Ontario, known for its rich history, stunning natural landscapes, and a strong sense of community spirit.

Cochrane is not only a beautiful place to live but also a progressive municipality committed to sustainable growth and innovation. The Town fosters a collaborative environment where community engagement and citizen feedback are highly valued. As a potential candidate for a position with the Town, you'll have the chance to make a meaningful impact in a town that prioritizes quality of life and community development.

Join us in shaping the future of Cochrane and be part of a community that truly cares.

THE OPPORTUNITY

The Town of Cochrane is looking for a full-time Manager of Infrastructure Services to lead the planning, development, and maintenance of essential public infrastructure. Reporting to the General Manager Community Services/Deputy CAO, this vital role will oversee various infrastructure projects, including roads, bridges, water and wastewater systems, and waste operations while ensuring that all infrastructure initiatives align with municipal goals, regulatory standards, and community needs.

The successful candidate will have a strong background in civil engineering or infrastructure management, along with proven experience in project management and team leadership. You will collaborate closely with various stakeholders including government agencies, contractors, and community members to deliver high-quality services and enhance the municipality's infrastructure resilience. If you are a strategic thinker with a passion for community development and sustainability, we invite you to apply and contribute to the future of Cochrane's infrastructure.

Why Work with Us?

- **Competitive Salary:** annual range of \$117,127 - \$131,828. Reflective of experience and expertise.
- **Health & Wellness Benefits:** Comprehensive coverage package to support your well-being.
- **Pension Security:** Participation in the OMERS Defined Benefit Pension Plan, ensuring long-term financial stability.
- **Overtime Flexibility:** Enjoy ten (10) days (two weeks) of time off in lieu of any additional hours worked.
- **Vacation Recognition:** Vacation credit for relevant prior service, so you can start with the time off you deserve.

- **Commitment to Growth:** Support for professional development, helping you advance in your career.

KEY RESPONSIBILITIES

- **Operational Oversight:** Manage the maintenance and operations of municipal infrastructure, including roads, bridges, landfills, airport, waste and recycling systems, and water and wastewater systems.
- **Strategic Planning:** Develop and implement long-term operational and capital improvement plans, aligning departmental goals with capital priorities.
- **Quality Assurance:** Establish metrics to evaluate service effectiveness and monitor departmental performance to ensure compliance with standards and regulations.
- **Customer Service:** Implement a strategy to address and resolve customer service concerns efficiently.
- **Budget Management:** Recommend budget allocations and explore funding opportunities to support departmental needs.
- **Policy Development:** Review and update policies to ensure adherence to legislative and regulatory standards.
- **Project Management:** Oversee engineer programs, manage tender processes, and monitor consultants/contractors for various infrastructure projects.
- **Community Engagement:** Represent the department in interactions with community members, agencies, and advisory committees, fostering collaborative relationships.
- **Regulatory Compliance:** Ensure water and wastewater systems comply with provincial regulations, managing all reporting and inspections.
- **Infrastructure Department Leadership:** Coach and support staff and promote health and safety practices within the department.
- **Reporting:** Prepare and present various reports to Council and management, contributing to strategic decision-making.

MINIMUM QUALIFICATIONS:

- Post-secondary degree or diploma in the area of road construction, maintenance, engineering, civil, or environmental engineering or related.
- Minimum of five (5) years increasingly responsible management experience involving infrastructure operations, with a minimum of three (3) years management and administrative experience in municipal services and utilities, including planning, design, maintenance, and construction preferably in a unionized environment.
- Membership in PEO or OACETT is preferred.
- Working knowledge related to the Ministry of Transportation, MMAH, TSSA, Municipal Act, MOE, MOL, OH&S, WHMIS, Safe Drinking Water Act, WSIB, Health and Safety, wastewater, fuel, electrical.
- GIS and AutoCAD experience.
- Certified Roads Supervisor (CRS) or ability to obtain.

- CMO Accreditation or ability to obtain.
- Good understanding of road construction and maintenance, ditches, bridges, drainage, storm water, and storm water management.
- Competency in analyzing complex public infrastructure maintenance issues and problems, and the ability to evaluate alternative solutions and develop sound conclusions, recommendations and course(s) of action.
- Good understanding of managing drinking water and wastewater systems.
- Knowledge of and ability to implement Health and Safety and risk management legislation, regulations and municipal requirements pertaining to the work of the department.
- Computer proficiency in related departmental software.
- Outstanding interpersonal skills and the ability to deal effectively with rate payers.
- Experienced in surveying (Level, Total Stations and GPS units) and AutoCAD.
- Minimum valid G driver's license.

HOW TO APPLY:

Interested applicants are invited to submit their cover letter and resume using the link below by **March 3, 2025**:

<https://pesceandassociates.talentnest.com/en/posting/197831/location/240480>

The Town of Cochrane values the unique skills and experiences each individual has to offer and we are committed to creating an inclusive and accessible organization. We are committed to providing barrier-free and accessible employment practices in compliance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. If you require accommodation to participate fully in our recruitment processes, please let us know when we contact you.

The Town of Cochrane is an equal opportunity employer seeking to live its values in all we do. We are committed to taking proactive steps to provide and create opportunities for historically marginalized groups. We strongly encourage qualified candidates from Indigenous, Black, and other racialized persons, 2SLGBTQI+ people, individuals with disabilities, and other members of marginalized communities to consider working with and for the Town of Cochrane.

All applicants are thanked for their interest, but only those selected for an interview will be further contacted. Information gathered is under the authority of the Municipal Freedom of Information and Protection of Privacy Act and shall only be used for candidate selection purposes.